

COTTONWOOD HOLLOW RESIDENTIAL METROPOLITAN DISTRICT

SPECIAL MEETING (Via Teleconference)

Monday, May 3, 2021 at 11:00 a.m.

Timothy O'Connor, Director	Term to May 2022
Dustin Anderson, Director	Term to May 2022
Douglas Hatfield, Director	Term to May 2023
Vacant	Term to May 2023
Vacant	Term to May 2022

Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health & Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/94524009377?pwd=WDJNWGZiQklZb0o0N1RJeE1MR1ZhQT09>

Call-in Number: 720-707-2699

Meeting ID: 945 2400 9377

Passcode: 502434

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Election of Officers; President, Secretary, Treasurer
5. Consider Approval of Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
7. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of March 31, 2021 Special Meeting Minutes
 - b. Approval of Amended and Restated Public Records Request Policy
 - c. Approval of 2021 Annual Administrative Resolution
 - d. Approval of Resolution Establishing an Electronic Signature Policy
 - e. Approval of Resolution Adopting Colorado Special District Records Retention Schedule
 - f. Approval of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District
 - g. Ratification of Engagement Letter for General Counsel with White Bear Ankele Tanaka & Waldron
 - h. Ratification of Engagement Letter for District Accounting Services with CliftonLarsonAllen LLP

8. Bond Matters

- a. Review Term Sheet and Financing Plan
- b. Consider Approval of Letter Agreement for Investment Banking Services with Piper Sandler & Co.
- c. Consider Approval of Engagement Letter with Greenberg Traurig, LLP as Bond and Disclosure Counsel
- d. Consider Approval of Special Disclosure of Costs for Legal Services in Connection with Bonds from White Bear Ankele Tanaka & Waldron
- e. Consider Approval of Engagement Letter with Netherland, Sewell & Associates, Inc. for Oil and Gas Study
- f. Consider Approval of Engagement Letter with White & Jankowski LLC for Water Rights Opinion
- g. Consider Approval of Engagement Letter with MMI Water Engineers, LLC for Water Rights Opinion
- h. Consider Approval of Proposal from THK & Associates for Market Study
- i. Consider Approval of Proposal from King & Associates, Inc. for Appreciation Study
- j. Consider Approval of Engagement of CliftonLarsonAllen for Cash Flow Model
- k. Other Bond Matters

9. Legal Matters

- a. Review and Consider Approval of Service Plan Amendment and Authorize Submission to Town
- b. Status of Turnover of District Files
- c. Consider Engagement of AzTec Consultants for Mapping Services
- d. Other Legal Matters

10. Financial Matters

- a. Discuss Opening New Bank Account and Authorize Signers
- b. Discuss Budget Amendments
- c. Other Financial Matters

11. Other Business

12. Adjourn